

Applying for your Real Estate Salesperson license and Exam

Now that you have passed Holloway's 40 Hour Salesperson Pre-Licensure Class

You were given your Certificate of Completion; you will need this to register for your license. In order to receive a certificate you must have completed the full 40 hours of class time and passed the class with 70% or higher. If the class was a On-Line class, your certificate will be in your dashboard portal. If you took a Zoom class, it was emailed to you upon completion. If you took a Face-to-Face class, it was handed to you at the end of class.

Step 1- Create a MiPlus Account with LARA

Upon successful completion of the 40-hour class requirement, create an account with LARA by going to the MiPlus website at: www.michigan.gov/miplus Click on 'MiPLUS' Login on the right. Click on CREATE AN ACCOUNT or scroll down and click on 'APPLY FOR A LICENSE OR SUBMIT A REQUEST'. MiPlus has many 'how to' videos throughout their site, including a step-by-step PDF if you need help. If you have difficulty with creating a MiPlus account, please contact LARA at: 517-241-0199 or email to BLPHelp@michigan.gov

Step 2- Apply for your license!

Next, apply for a state real estate salesperson license by logging into your new MiPlus account to complete the application and pay the \$88 license fee with a credit or debit card. When you're applying for your license, be sure to use the same legal name as stated on your Certificate of Completion from class and remember to apply for a real estate SALESPERSON LICENSE not a Broker's license.

Step 3- Wait for an email from PSI

PSI will email you a confirmation receipt and a candidate number, called the MIRE number, which you need to register for the exam. It can take several business days to receive this. Make sure you check your spam. If you need to follow up on a delayed MIRE number, please call or email LARA.

Step 4- Review the Candidate Information Booklet from PSI

While waiting for your MIRE Number, review the Candidate Information Booklet found on PSI Exam's website. One was given too you in class or you can download another one from www.HollowaysInstitute.biz under links.

Step 5- Register with PSI Exams and Schedule Appointment to Test

Schedule and pay for your exam. The fee is \$79. If you have questions or need assistance with scheduling your exam, please call PSI directly at 855-579-4635. If you are unsuccessful in passing your exam, no worries!, you can retake it as many times as necessary for \$79 per exam.

Looking for a new career? Let us help!

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1-800-292-5945

